

FRATERNITY CRISIS MANAGEMENT PLAN

In the event of serious injury, loss of life, or major property damage, the Chapter must be prepared to respond quickly and appropriately. Please follow this Crisis Management Plan.

EMERGENCY PROCEDURES

1. **Immediately call 911 or other proper authorities or emergency personnel.** The authorities should be provided with all available information regarding the nature and location of the emergency.
2. The Chapter President is in charge until relieved by the Fraternity. In the absence of the Chapter President, the Officer next-in-line is in charge until the President is available.
3. Restrict access to the location immediately to any extent possible, whether it is a home or venue. Only allow members or emergency personnel to enter. Any individuals already present should not leave in case they need to be questioned by emergency personnel about the incident.
4. Do not tamper with any part of the area, particularly anything that may be construed as evidence as part of the incident.
5. Within one hour of the emergency or as soon as feasible, contact all individuals listed in the emergency telephone numbers: your Campus Greek Life personnel and at least one point of contact in Delta Lambda Phi's Fraternity Office.
6. The President should call a Chapter Meeting immediately to review the incident and provide further instruction.
7. Chapter members should be instructed **not** to make **any** statements to the media. All media inquiries must be referred to the Executive Director.
8. In the event of an accident involving serious or fatal injury, the family will be notified by medical or law enforcement personnel. Do not make any statements to the family.

EMERGENCY TELEPHONE NUMBERS

The following people need to be notified of any emergency:

Your Campus Greek Life Contact - _____

Phone:

Delta Lambda Phi Executive Director - _____

Phone:

DLP Chief Compliance Officer - _____

Phone:

DLP Risk Management Director - _____

Phone:

Please email riskmanagement@dlp.org for the most up-to-date contact information for DLP Officers.